

Excellence in People Development Award Nomination Form

ATD Tulsa Excellence in People Development Award- Investing in the People of Oklahoma

Nominee:

Organization Name:

Address:

City:

Zip:

Contact Name:

Business Phone:

E-mail Address:

Org. Website:

Excellence in People Development Award Summary

The ADT Excellence in People Development Award is to recognize a specific initiative which added significantly to employee and organization performance; and added measured value to the organization.

(Please attach applicable materials which support the required award criteria with this nomination form)

We request you provide 5 copies of your complete submission package plus the originals and an electronic copy (.pdf format) to the awards committee no later than December 12, 2014. Packages may be delivered at the regular ATD chapter meeting to be held that day.

Excellence in People Development Award Criteria

Each organization nominated will be evaluated on the same criteria. Please identify and address the following:

1. What was the organization development, change management, or process improvement initiative? Give a broad, general description.
2. How was the initiative aligned with the organization's strategic goals, mission, and values? (Be specific, show examples.)
3. Be specific about what steps were taken with regard to the following elements and provide examples/samples when possible:
 - The process used to determine training/development needs of the organization
 - The steps taken to meet the unique needs
 - Explain the methods and tools used for measuring the improvement and how they were used
 - Include samples of evaluations used to collect feedback about the initiatives effectiveness
 - Specify the performance measures used to measure progress in the following areas:
 - Improved knowledge
 - Behavioral change
 - Organizational improvement
 - Creative approaches used in marketing and delivery of this initiative
 - The percentage of the workforce trained as part of the initiative
 - The average number of hours of training received per employee
 - The percentage of development/learning funds invested in this initiative

Questions? Contact Amy Barnes at abarnes@selectintl.com