



# Visitor Information Form

Date(s) of Visit *	to	Plant(s) to Visit*	<input type="checkbox"/> NTR <input type="checkbox"/> INS <input type="checkbox"/> NTD <input type="checkbox"/> NRD <input type="checkbox"/> PRISM <input type="checkbox"/> NWD <input type="checkbox"/> NSPL			
*Visit end date cannot exceed 365 days		Have You Ever Been Employed at NORDAM?*		<input type="checkbox"/> YES <input type="checkbox"/> NO		
Host(s) at each division visiting*						
<b>Personal Information</b>						
Full Legal Name* <small>(Last, First, Middle)</small>			Country of Birth*			
Citizenship(s)* <small>(List all Country(ies);)</small>			If not U.S. Citizen, do you have a U.S. Permanent Resident Card?*		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Home Address* <small>(No P.O. Box, Street Address, City, County/State, Postal/Zip Code, Country)</small>						
<b>Corporate Information</b>						
Representing <small>(Employer's Name)*</small>						
Employer Address* <small>(Street Address – <u>No PO Box</u>, City, County/State, Postal/Zip Code, Country)</small>						
Employer Website Address*						
Employer's Parent Company* <small>(Company Name)</small>						
Is your Employer incorporated in the United States?*			<input type="checkbox"/> YES <input type="checkbox"/> NO			
If answer is No: In which country is your Employer incorporated?						

**Visitor listed above must read the following and sign below and return completed form to NORDAM Security**

*In consideration of my admission to a NORDAM facility:*

- I have attached a copy of my government-issued photo ID if I am a U.S. Citizen, a copy of my U.S. Permanent Resident Alien card, or a copy of my passport if I am not a U.S. Citizen or Permanent Resident, and agree to present the same photo ID when I arrive at NORDAM.*
- I will wear the NORDAM-issued visitor badge at all time in a visible manner.*
- I will not use a camera, take a picture or take a video at any time in the NORDAM facilities.*
- I will wear proper attire, personal protective equipment (PPE), and footwear (closed toe, closed heel, low heel,) on the production floor as required.*

*If NORDAM does not have an existing non-disclosure agreement with Visitor or Visitor's employer that is applicable to Visitor's visit to the NORDAM facility(ies), then in consideration of Visitor's admission to NORDAM's facility(ies), Visitor agrees:*

- To maintain in confidence and not reproduce or disclose to any person any information disclosed to Visitor in writing, orally or by Visitor's observation during Visitor's visit ("Information"), except Information that Visitor can show is readily available from public sources otherwise than by a breach of this agreement;*
- To use information, in whole or in part, solely for the purpose of the visit to the NORDAM facility and not for any purpose that does not benefit NORDAM directly;*
- Upon request, to return to NORDAM all Information (including images of the Information and all information derived from the Information), and*
- Not to export, re-export or transship any Information except in accordance with the International Traffic in Arms Regulations ("ITAR"). 22 C.F.R. Part 120 et seq., the Export Administration Regulations ("EAR"), 15 C.F.R. Part 730 et seq., or any other export control laws or regulations of the United States or of any other country, as applicable.*

*I consent to NORDAM processing the data provided above for the purpose of complying with US, UK, European Union, Mexico, and Singapore and other applicable export and import laws, regulations and rules.*

Print Name & Title*	Signature*	Date*
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**Email completed & signed form with a copy of photo ID to the secure address:**

[guest@nordam.com](mailto:guest@nordam.com)

**FR-DMC-OP-52 Visitor Information Form Rev. A**

**Disclaimer: Required fields have red asterisks (\*), we need to collect this information to process the visitor information form with all the necessary information. If the required fields are not appropriately filled out, the form will be sent back to you for more information.**