

## Steps for Joining or Renewing as an ATD Power Member

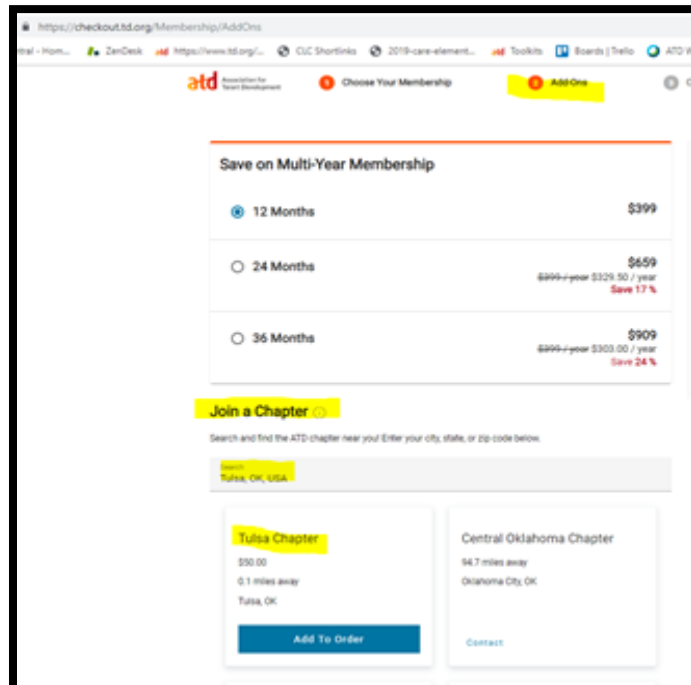
\*\*\* Your **email address** is the unique identifier (primary key) that allows you to be identified as a Power Member. **Your email address on your ATD National Account and your ATD Tulsa Chapter account must be the same.**

Once the Power Member is directed to [checkout](#) you must:

1. Choose your desired ATD Membership level and click **Renew**.



2. Once you have reached the **Add-Ons**, you have the ability to search for your desired ATD Chapter (Tulsa). Go to **Join a Chapter**. **Search the city, state, or zip** to find the desired Chapter. Then select **Add To Order** and your chapter membership will go directly into your order.



### Steps for Joining or Renewing as an ATD Power Member

**3. Review and Submit Order.** At checkout, the dates of renewal align and the CHIP code for the chapter is automatically applied.

**NOTE** - If the CHIP Code is not applied, please enter **CH7015**. The CHIP code allows ATD Tulsa to financial receive credit from ATD.

The screenshot displays the ATD checkout interface. At the top, the ATD logo and 'Association for Talent Development' are on the left, and navigation steps '1 Choose Your Membership' and '2 Add-Ons' are on the right. The main content area is titled 'Review Your Order' with a 'Change' link. It lists two membership items: 'ATD Membership - Professional Plus' for \$369.00 (valid May 01, 2024 - April 30, 2025) and 'Tulsa Chapter Membership' for \$283.33 (valid August 06, 2019 - April 30, 2025). Below this, 'Billing Address' and 'Shipping Address' are both listed as Sarrah Abbasi, Chapter Relational Manager, ATD, 1640 King St Ste 300, Alexandria, VA 22314-2743. The 'Order Codes' section shows 'Chapter Incentive Program (Chip)' with a green checkmark and the text 'The Chip Code CH7015 was applied to your order.' Below this, there are fields for 'Promo Code, Forum Code or ATD Order Code' and a checkbox for 'I have a Promo Code, Forum Code or ATD Order Code'.